Mental Health Dosage Capture and Reporting

Harris County Juvenile Probation Department (HCJPD)

Juvenile Information Management System (JIMS2)

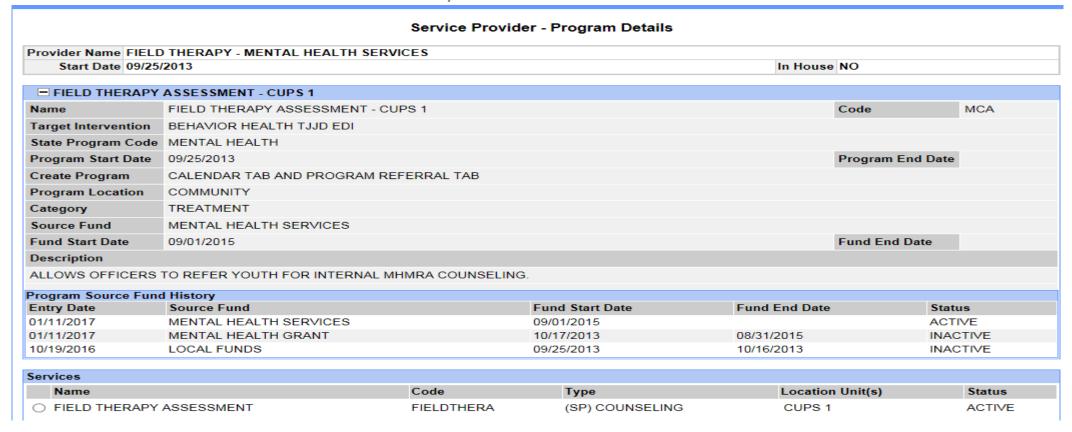
JIMS2 system was developed with dual access

- Probation/casework & Service Providers/outside vendors
 - Create calendar sessions
 - Add youth into calendared sessions
 - Create program referral
 - Accept youth into program
 - Print and use sign-in sheets
 - Monitor and communicate regarding youth's involvement with vendor
 - Monitor and communicate regarding youth's involvement with HCJPD
 - Turn in completed sign-in sheets
 - Mark attendance in a timely manner
 - Close program referral with appropriate outcome

Creating Vendor Accounts

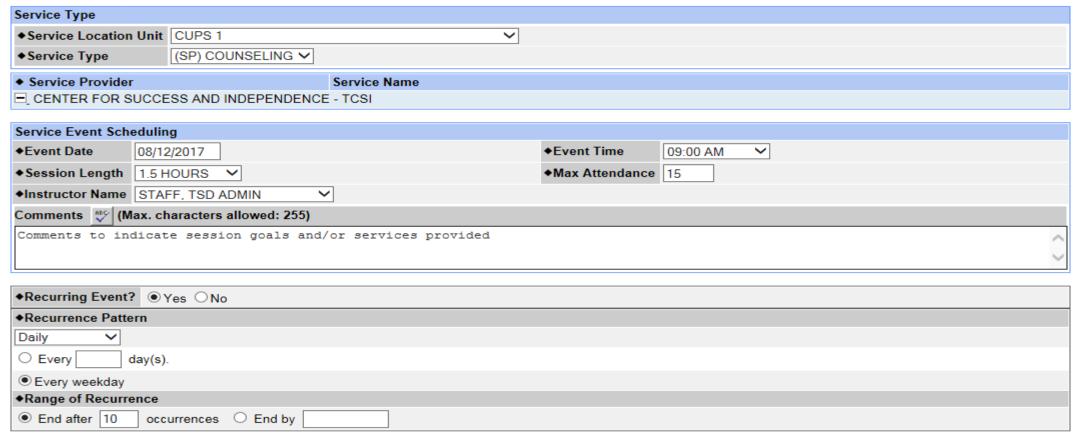
HCJPD Technology Training Personnel:

- Set up account per contractual agreement JIMS2 tracks all pertinent information regarding the account, programs, and sessions
- Train outside vendors for access and modify accounts to individualize their services where needed



Vendor Calendaring Responsibilities

Once trained, the vendor representative uses JIMS2 to create their calendars/sessions



Officer Calendaring Responsibilities:

The officer can put youth into appropriate sessions through JIMS2 casework side.

asefile Rule	s Caseplan	Referrals	Program Referral	Traits Calen	dar Common App				
Service Provi	der								
CENTER FOR SUCCESS AND INDEPENDENCE - TCSI									
Program: TCSI - RECREATIONAL ALTERNATIVE (RAP) PROGRAM 🗷									
Service Nam	: TCSI - RAP	SESSION - V	VEEK 1 SESSION	1					
Event Date	. ▲▼	Event Time	e Event Type	•	Location Unit ▲ ▼	Instructor ▲ ▼	Event Max	Sched	
08/14/2017		09:00 AM	(SP) COUN	ISELING	CUPS 1	STAFF, TSD ADMIN	15	0	
08/15/2017		09:00 AM	(SP) COUN	ISELING	CUPS 1	STAFF, TSD ADMIN	15	0	
08/16/2017		09:00 AM	(SP) COUN	ISELING	CUPS 1	STAFF, TSD ADMIN	15	0	
08/17/2017		09:00 AM	(SP) COUN	ISELING	CUPS 1	STAFF, TSD ADMIN	15	0	
08/18/2017		09:00 AM	(SP) COUN	ISELING	CUPS 1	STAFF, TSD ADMIN	15	0	
08/21/2017		09:00 AM	(SP) COUN	ISELING	CUPS 1	STAFF, TSD ADMIN	15	0	
08/22/2017		09:00 AM	(SP) COUN	ISELING	CUPS 1	STAFF, TSD ADMIN	15	0	
08/23/2017		09:00 AM	(SP) COUN	ISELING	CUPS 1	STAFF, TSD ADMIN	15	0	
08/24/2017		09:00 AM	(SP) COUN	ISELING	CUPS 1	STAFF, TSD ADMIN	15	0	
08/25/2017		09:00 AM	(SP) COUN	ISELING	CUPS 1	STAFF, TSD ADMIN	15	0	

Officer Creates Program Referral

After calendar dates are selected, the system will prompt for a program referral creation if one does not already exist. JPO will enter comments meant to communicate needs to the vendor.

Casefile	Rules	Caseplan	Referrals	Program Referral	Traits	Calendar	Common App		
± Juver	nile Past	Attendance	for Progra	m					
Progran	Program Referral Details - Program: TCSI - RECREATIONAL ALTERNATIVE (RAP) PROGRAM								
Begin D)ate	08/14/2017	1				◆Assig	jned Hours	
◆ Court	Ordered	OYes O	No				Referra	al Status	ACCEPTED
Comme	nts 🔥	(Max. char	acters allov	ved: 1000)					
									^
									<u> </u>

Vendor Receives the Tentative Program Referral

Vendor accepts the program referral to begin work with the youth

Program Referral - DUMMY_JONES, JAMES									
+ Event Details	+ Event Details								
± Juvenile Past Attendance for Program									
■ Juvenile Program Referral History									
Program Referral Details - Notify Caseload N	lanager_								
Begin Date	08/14/2017	End Date							
Assigned Hours	15	Court Ordered	Yes						
Referral Status	TENTATIVE - REFERRED	Sent Date	08/18/2017						
Outcome		Acknowledgment Date							
Comments									
[08/18/2017 16:23 - GLOVER, CARLA] This	is where the comments regarding youth needs would be entered								
	Back Accept Accept with Changes	Reject Cancel							

Session Attendance

00/4/1/2017

Event Date

After the session date, the vendor is responsible to mark attendance and turn in system generated sign-in sheets to designated HCJPD personnel.

Event Leastion

INITAIZE

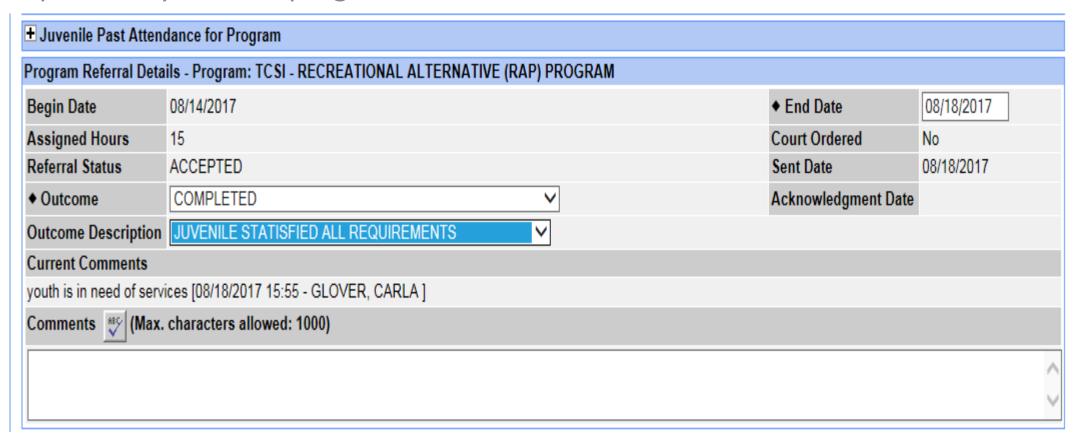
Event Date		08/14/2017		Event Locatio	n	INTAKE				
Event Time		02:00 PM		Session Length		30 minutes				
Event Type		(SP) PROGRA	AM	Event Status		AVAILABLE				
Minimum Att	endance	1		Maximum Atte	12					
Total Schedu	ıled	1		Instructor Nan	ne	STAFF, TSD ADMINISTRATION				
Comments										
Juvenile Atte	ndance List									
Attended	Absent	Excused	Juvenile N	lame	Juvenile	3 II	tional ndees	Progress Notes	Add Attendees' Name	
0	0	0	DUMMY_J	ONES, JAMES	393676			<u>Add</u>	Add	

Attendance Sign-in Sheet

.	7.00.444							
Date/Time: Aug 15, 2018 07:30 AM								
TEST SERVICE PROVIDER - PRODUCTION, the following juveniles are scheduled for this event:								
Program Name: TEST S	P PROGRAM							
Service Name: TEST S								
Event Type: (SP) PR								
Session Length: 01:00 ho Total Scheduled: 3	ours							
I OCATION LINIT! I) E I E N	TION CENTER							
Location Unit: DETEN Instructor Name: STAFF.								
Instructor Name: STAFF,	ADMIN							
	A <i>DMIN</i>	<u>Signature</u>						
Instructor Name: STAFF,	ADMIN	<u>Signature</u>						
Instructor Name: STAFF,	A <i>DMIN</i>	<u>Signature</u>						
Instructor Name: STAFF, Name DUMMY, TEST2	A <i>DMIN</i> Juvenile <u>Number</u>	<u>Signature</u>						
Instructor Name: STAFF, Name DUMMY, TEST2	ADMIN Juvenile Number 380241	<u>Signature</u>						
Name DUMMY, TEST2 JPO: C DUMMY4, TEST TSD	ADMIN Juvenile Number 380241 ARLA GLOVER	<u>Signature</u>						
Name DUMMY, TEST2 JPO: C DUMMY4, TEST TSD	ADMIN Juvenile Number 380241 ARLA GLOVER 384611	<u>Signature</u>						

Program Closure

After youth involvement with the vendor is complete, it is the officer's responsibility to close program.



Data Analysis - Program Referrals

JIMS2 captures all data related to program referrals.

	Program Ro	eferral Outcor	nes								
Programname		Absent without Permission	Cancelled	'	Transferred Jurisdiction		Completed	Unsuitable	Withdrawn	Failure to Comply	Total
HCLA - FACILITY MENTAL HEALTH FAMILY COUNSELING	18	0	1	. 10		0	140	0	0	1	170
HCLA - FACILITY MENTAL HEALTH GROUP COUNSELING	70	0	0	24	0	0	232	0	0	4	330
HCLA - FACILITY MENTAL HEALTH INDIVIDUAL ASSESSMENT	3	0	2	2	0	17	267	0	0	4	295
HCLA - FACILITY MENTAL HEALTH INDIVIDUAL COUNSELING	66	2	2	40	0	5	347	0	0	10	472
HCLA - FACILITY MENTAL HEALTH MD ASSESSMENT	8	0	0	0	0	0	175	0	0	0	183
HCLA - FACILITY MENTAL HEALTH MD FOLLOW UP	27	0	0	17	0	0	199	0	0	5	248

Data Analysis – Hours for Providers

Since JIMS2 allows for length of session, the instructor, and the attendance information capture, the attended hours can be calculated. Date capture of the session and the funding source allow further information analysis and reporting.

Staff1			<u>St</u>	taff2		
Session length		Total time	Se	ssion length		Total time
in hours	Amount	in hours	in	hours	Amount	in hours
0.5	15.0	7.50		0.5	0.0	0.00
1.0	50.0	50.00		1.0	32.0	32.00
1.5	0.0	0.00		1.5	8.0	12.00
2.0	5.0	10.00		2.0	5.0	10.00
TOTALTIME		57.50	то	TALTIME		54.00

Data Analysis – Session Attendance

Location							
Assessments	Total	Absent	Excused	Attended	Absent	Excused	Attended
CUPS 1	5	0.0%	0.0%	100.0%	0	0	5
CUPS 2	25	56.0%	0.0%	24.0%	14	0	6
CUPS 3	13	7.7%	15.4%	76.9%	1	2	10
CUPS 4	8	0.0%	37.5%	62.5%	0	3	5
CUPS 8	12	8.3%	25.0%	66.7%	1	3	8

Instructor							
Assessments	Total	Absent	Excused	Attended	Absent	Excused	Attended
Staff1	17	17.6%	11.8%	70.6%	3	2	12
Staff2	11	9.1%	36.4%	54.5%	1	4	6
Staff3	6	83.3%	0.0%	16.7%	5	0	1
Staff4	14	0.0%	14.3%	85.7%	0	2	12
Staff5	15	46.7%	0.0%	20.0%	7	0	3

Data Analysis – Youth Attendance

Vendors bill HCJPD by date of service. Budget checks invoices against the reports generated by the research division to verify billing.

On Belay CUPS 3 July 2017

27JUL2017

juvnun	name	attendstat	servname	addlattend	attendname
	,JORDAN	AT	PROBLEM SOLVING DECISION MAKING	1	CHERYL
	,AGAR	AB	PROBLEM SOLVING DECISION MAKING	0	,
	TRINITY	AB	ON BELAY CHARACTER BUILDING AND COMMUNITY SERVICE	0	,

Data Analysis – Youth Dosage

HCJPD research can answer questions about how much therapy a youth or group of youth received. This type of information can be used further to analyze outcomes.

Youth Name	Number of	Attended	Sessions	Percent
or Number	attend hours	Sessions	Scheduled	Attended
Youth 1	29.0	14	45	31.1%
Youth 2	18.5	14	15	93.3%
Youth 3	352.0	266	370	71.9%
Youth 4	30.0	16	16	100.0%
Youth 5	26.0	13	14	92.9%
Youth 6	21.5	13	26	50.0%
Youth 7	68.0	35	47	74.5%
Youth 8	280.5	147	165	89.1%
Youth 9	159.5	86	113	76.1%
Youth10	96.5	84	105	80.0%
Youth11	27.5	15	22	68.2%
Youth12	11.5	10	10	100.0%
Average	93.4			75.2%

Future Goals for System Development

- Addition of pre- and post-program questions to the program referral process
- System generated reports for HCJPD users or vendors
- Using PACT Risk and Needs levels to determine if youth with higher risk/needs get needed services.

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